

Sample Commitment Letter
FFY2005/SFY2006 Funding Cycle
Schedule

This letter, on official stationery, must be received or postmarked by October 4, 2004 to be given consideration by the New Jersey Department of Environmental Protection (NJDEP) and the New Jersey Environmental Infrastructure Trust (Trust) for inclusion in the 2005 Financing Program (for loan awards scheduled to be made in November 2005).

Michele M. Putnam, Administrator
Water Supply Administration
New Jersey Department of Environmental Protection
PO Box 426
Trenton, New Jersey 08625-0426

Dear Ms. Putnam:

Subject: Project No.
(Project Name)
(Project Sponsor)
(County)

In accordance with the provisions of the Priority System, Intended Use Plan and Project Priority List for FFY2005 and N.J.A.C. 7:22-3.7(a), I, _____, as
(Project Representative)

authorized representative for the above-referenced project, do hereby commit to meet the project document submittal deadlines identified below and the financial application deadline to be established by the Trust and the NJDEP for participation in the SFY2006 Financing Program (November 2005 scheduled financing):

Commitment Letter and Planning Documents	October 4, 2004
Design Documents and Loan Application	March 7, 2005

I understand that failure to comply with the submittal requirements and deadlines will result in the project being deemed ineligible for the 2005 Financing Program.

Enclosed please find a project ranking form, including any proposed modifications to the information represented in the Priority List.

Very truly yours,

(Authorized Representative)

Enclosure

c: Dennis Hart, Executive Director
New Jersey Environmental Infrastructure Trust (w/enclosure)
P.O. Box 440
Trenton, New Jersey 08625-0440

Stan Cach, Assistant Director (w/enclosure)
Municipal Finance and Construction Element
P.O. Box 425, 401 East State Street
Trenton, New Jersey 08625-0425

NOTE: If a project sponsor fails to submit the proper documentation in accordance with the above deadlines, the sponsor's project(s) remain on the Project Priority List and are eligible for future funding based on that year's Priority System.